

Adopted 1.17.2023



**FAIR PARK FIRST MINUTES OF
MEETING OF THE BOARD OF DIRECTORS**

Tuesday December 20, 2022

A meeting of the Board of Directors (the “Board”) of Fair Park First, a Texas non-profit corporation (the “Corporation”), was held remotely via electronic means and livestreamed to the public at [Facebook.com/Fairparkfirst](https://www.facebook.com/Fairparkfirst) on Tuesday December 20, 2022 at 6:10 p.m.

Directors Present: Darren L. James, President of the Corporation
Robert Luxen, Secretary
Chris Bowers
Cris Zertuche Wong
Daniel Wood, Ex Officio
Emily Ledet
Jason Brown
Kimberly Shaw
Margo R. Keyes
Maribel Moncada
Mercedes Fulbright
Sonja McGill
Sonya Woods Rose
Violetta Forsythe-Lill

Arriving after 6:10:
Tim Dickey, Ex Officio

Not Attending:
Ann Barbier Mueller
Christina B Lynch
Donald Parish Sr.

Staff and Guests:
Brian Luallen, CEO of the Corporation
Alyssa Arnold, Director of Strategic Initiatives
Anita Crethers, Community Engagement Manager
Crystal Zapien, Visitor Experience Manager

Peter Sullivan, General Manager
Scott Norton, Asst. General Manager
Dee Ann Hirsch, Asst. General Manager
Duane Blank, Regional VP of Finance, OVG
Brian Bermudez, Asst. Director of Security
Dan Biederman, BRV
Josh Anderson, BRV
Heather Stevens, Rise360

Outside Counsel: Robert McCormick, Shackelford

Mr. Darren L. James, President of the Corporation, served as the chair of the meeting and Mr. Robert Luxen served as Secretary.

1. Call to Order.

Mr. James officially called the meeting to order. 10 of the Board members were present at the beginning of the meeting, and with a quorum the meeting proceeded.

2. Approval of Minutes.

The second order of business before the meeting was the approval of the minutes from the meetings originally scheduled on November 15, 2022. Mr. James entertained a motion to approve, a motion was made and duly seconded, and the minutes were approved as submitted.

3. Board Policy and Development

Mrs. Veletta Forsythe Lill, Heather Stevens, and Margo R. Keyes (via remote) presented a series of updates on fundraising matters, including new strategic initiatives and events to grow Capital funding.

4. Finance Report and Contractual Matters

Due to issues related to the transition of Director of Finance staffing, the October Financial report was not available during the meeting and the Board of Directors was sent the report on Thursday December 22, 2022.

5. Executive Session on Staffing Matters

The board entered executive session at 6:29 pm, following a motion by Bob Luxen to discuss a confidential matter relative to a staff member and their individual performance. Mr. Robert McCormick of Shackelford afforded opinions on board member questions within the session, and the group returned to regular session at 6:48 pm.

6. Partner Updates

Mrs. Alyssa Arnold briefed the Board on partner initiatives. She then introduced Ashley Langworthy of BRV who highlighted updates and details for the Community Park complex, in development. Among other matters she highlighted progress on closing Design Development and recent renderings released to the public. Mrs. Arnold then introduced The Reverend Donald Parish Sr. who shared a video along with statements highlighting the work of In The City For Good in our local community.

7. Strategic Update Report

Mr. Brian Luallen the Chief Executive Officer of the Organization's update was issued to the Board members as a written report in the interest of time.

8. Park Operations and Marketing Report

Mr. Peter Sullivan provided the board members with a brief update on past and future events at Fair Park update in the interest of time. Mrs. Dee Ann Hirsch highlighted progress on an RFQ for capital project and program management.

9. Adjournment

There being no other business to consider, upon a motion duly made and seconded, the meeting was adjourned at 7:41 p.m.

Respectfully submitted,



By: _____
Robert Luxen
Secretary