

1/30/2024



**FAIR PARK FIRST MINUTES OF
MEETING OF THE BOARD OF DIRECTORS**

Tuesday January 25, 2024

A meeting of the Board of Directors (the “Board”) of Fair Park First, a Texas non-profit corporation (the “Corporation”), was held remotely via electronic means and livestreamed to the public at [Facebook.com/Fairparkfirst](https://www.facebook.com/Fairparkfirst) on Tuesday January 25, 2024 at 6:10 p.m.

Directors Present:

Darren L. James, President of the Corporation
Robert Luxen, Secretary
Chelby Sanders Kirk
Chris Bowers
Cris Zertuche Wong
Emily Ledet
Jason Brown
Keba Batie
Kimberly Shaw
Lincoln Stevens
Margo R. Keyes
Sonya Woods Rose
Rev. Todd Atkins
Veletta Forsythe Lill

Arriving after 6:10:

Not Attending:

Ann Barbier Mueller
Christina B. Lynch
Maribel Moncada

Staff and Guests:

Brian Luallen, CEO of the Corporation
Alyssa Arnold, Chief Impact Officer
Anita Crethers, Community Engagement Manager
Crystal Zapien, Visitor Experience Manager
Stacey Church, General Manager

Bryce Hamilton, Director of F&B
Clif Huebner, Director of Finance
Samuel Gaddis, Capital Projects Program Manager
Scott Norton, Asst. General Manager
Ashley Langworthy, BRV
Josh Anderson, BRV
Heather Stevens, Rise360
Sonja McGill, Spencer Fane

Mr. Darren L. James served as the Chair and Mr. Robert Luxen served as Secretary for the meeting.

1. Call to Order and Introductions.

Mr. James officially called the meeting to order at 5:12. 14 of the Board members were in attendance at the beginning of the meeting, and with a quorum present the meeting proceeded. Board Members, Officers, and employees introduced themselves.

2. Approval of Minutes.

The second order of business before the meeting was the approval of the minutes from the meeting scheduled on December 22, 2023. There being no discussion or questions, a motion was made by and duly seconded and the minutes were approved as presented.

4. Finance Report.

At the direction of Finance Committee Chair Mr. Keba Batie, Director of Finance Clif Huebner to provide an update on the organization's finances for the month of December.

Minor discussion ensued about the upcoming third-party, annual audit.

5. Board Development and Fundraising

Mrs. Veletta Forsythe Lill and Mrs. Margo R. Keyes briefed the board on several recent gifts/grants and introduced Mrs. Heather Stevens, who provided a robust update on fundraising activities including new gifts and multiple fundraising events on the horizon. There were positive comments and discussion among the board.

Secretary Luxen made a motion to enter Executive Session to discuss an ongoing conversation with the City of Dallas relative to amending the Management Agreement, so as to be advised by outside counsel. Chris Bowers seconded the motion, which was duly passed. The board entered executive session at 6:40.

6. Strategic Update

Mr. Brian Luallen the organization's Chief Executive Officer provided an update on upcoming leases and the anticipated May 2024 Bond Referendum.

7. Adjournment

There being no other business to consider, upon a motion duly made and seconded, the

meeting was adjourned at 7:12 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert Luxen". The signature is fluid and cursive, with the first name "Robert" being more prominent than the last name "Luxen".

By: Robert Luxen, Secretary

Signature Page to Minutes of Board Meeting of Fair Park First – 1/25/2024